



To,

**Consulate of Austria**

31 E 69th St, New York, NY 10021,  
United States

**Jan 13, 2023**

**Subject: Approval of my Visitor Visa with Austrian Consulate**

Dear Sir/Madam,

I would like to visit Austria for visiting between Jan 30, 2023 and Mar 15, 2023 .

**Travel Purpose:** i am going to stay with my son and meet my grand kids. will be spending a good amount of time with family and visit around the places.

As American citizen, I need to get a Visitor Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently retired from my work. I am the bearer of all my travel expenses on this trip.

I am following the requirements as mentioned on the Austrian consulate website.

Please find enclosed the following documents to support my Visitor Visa application :

- **Original and copy of my passport with minimum 6 months validity**
- **An official affidavit from a gazetted office provided by my host**
- **Proof of last 6 months pension credit statement**
- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**
- **Duly filled visa application form**

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

\_\_\_\_\_ Date: Jan 13, 2023

*( Riya Woods )*

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