

To,

Consulate of Spain

Cl. 92 #12-68, Bogota, Colombia

Feb 25, 2023

Make your own cover letter in 5 minutes using
BlinkDocs App.

<https://onelink.to/vfbcch>

Subject: Approval of my Transit Visa with Spanish Consulate

Dear Sir/Madam,

I would like to visit Spain for transit between Jun 16, 2023 and Jun 17, 2023 .

Travel Purpose: travelling

As Colombia citizen, I need to get a Transit Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at Paradise School as Teacher I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Spanish consulate website.

Please find enclosed the following documents to support my Transit Visa application :

- **Photos as per visa specification**
- **Original and copy of my passport with minimum 6 months validity**
- **Proof of my leave approval from my employer**
- **Duly filled visa application form**
- **A valid visa to my destination country**
- **My employment contract**
- **Flight ticket to the final country I am travelling**

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Feb 25, 2023

(Sharon)

Ph : 5209856321

Email: shar06@gmail.com