

To,

**Consulate of Spain**

MJPJ+64R, Al Safarat, Riyadh 11693,  
Saudi Arabia

**Feb 25, 2023**

Make your own cover letter in 5 minutes using

BlinkDocs App.

<https://onelink.to/vfbcch>

**Subject: Approval of my Visitor Visa with Spanish Consulate**

Dear Sir/Madam,

I would like to visit Spain for visiting between Jun 23, 2023 and Jun 26, 2023 .

**Travel Purpose:** To meet friend

As Saudi Arabia citizen, I need to get a Visitor Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at Al-Zamia as Professor I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Spanish consulate website.

Please find enclosed the following documents to support my Visitor Visa application :

- **Proof of my leave approval from my employer**
- **Original and copy of my passport with minimum 6 months validity**
- **An official affidavit from a gazetted office provided by my host**
- **Photos as per visa specification**
- **Duly filled visa application form**
- **Day-wise travel itinerary (mentioned above)**
- **My employment contract**

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

\_\_\_\_\_ Date: Feb 25, 2023

*(Ryan)*

Ph : 3336200059

Email: [riyo25@gmail.com](mailto:riyo25@gmail.com)