To,

Consulate of Czech Republic

26-30 Kensington Palace Gardens,
London W8 4QY, United Kingdom

Mar 8, 2023

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Subject: Approval of my Visitor Visa with Czech Consulate

Dear Sir/Madam,

I would like to visit Czech Republic for visiting between Nov 25, 2023 and Dec 1, 2023 .

Travel Purpose: Visiting purpose

As United Kingdom citizen, I need to get a Visitor Visa for the same.This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at BT Group PLC as Team Leader I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Czech consulate website.

Please find enclosed the following documents to support my Visitor Visa application :

- **Photos as per visa specification**
- **Original and copy of my passport with minimum 6 months validity**
- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**
- **Proof of my leave approval from my employer**
- **An official affidavit from a gazetted office provided by my host**
- **Duly filled visa application form**
- **Day-wise travel itinerary (mentioned above)**

- My employment contract

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Mar 8, 2023

(Marwin)

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