

To,

Consulate of Hungary

35 Eaton Pl, London SW1X 8BY, United Kingdom

Mar 16, 2023

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**Subject:** Approval of my Business Visa with Hungarian Consulate

Dear Sir/Madam,

I would like to visit Hungary for business between Jun 4, 2023 and Jun 8, 2023 .

**Travel Purpose:** Business meet

As United Kingdom citizen, I need to get a Business Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

- Jun 4, 2023 : Assign Roles
- Jun 5, 2023 : Review Agenda
- Jun 6, 2023 : Work through Agenda
- Jun 7, 2023 : Review meeting record
- Jun 8, 2023 : Plan Next Steps and Next Agenda

I am currently working at Jackson Tech as CEO I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Hungarian consulate website.

Please find enclosed the following documents to support my Business Visa application :

- Invitation letter from the inviting company in your country.
- Original and copy of my passport with minimum 6 months validity
- Proof of a healthy business relationship between my company and the inviting company

- Proof of my leave approval from my employer
- Duly filled visa application form
- My latest ITR which have been filed till date
- Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site
- Photos as per visa specification
- Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.
- Hotel bookings made for this trip.
- My employment contract

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

\_\_\_\_\_ Date: Mar 16, 2023

*( James )*

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