

To,

**Consulate of Iceland**

office 605, DAMAC Executive Bay -  
Tower B Al A'amal St - Dubai - United  
Arab Emirates

**Mar 13, 2023**

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BlinkDocs App.

<https://onelink.to/vfbcch>

**Subject: Approval of my Business Visa with Icelandic Consulate**

Dear Sir/Madam,

I would like to visit Iceland for business between Nov 5, 2023 and Nov 9, 2023 .

**Travel Purpose:** Business meet

As United Arab Emirates citizen, I need to get a Business Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

- **Nov 5, 2023 : Determine the goal and if it requires a meeting**
- **Nov 6, 2023 : Create a preliminary agenda**
- **Nov 7, 2023 : Invite the team**
- **Nov 8, 2023 : Solicit advice and opinions**
- **Nov 9, 2023 : Finalize the agenda and send out resources**

I am currently working at Adrox as Chief Executive Officer I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Icelandic consulate website.

Please find enclosed the following documents to support my Business Visa application :

- **Proof of a healthy business relationship between my company and the inviting company**
- **Original and copy of my passport with minimum 6 months validity**
- **Photos as per visa specification**

- My latest ITR which have been filed till date
- My employment contract
- Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.
- Invitation letter from the inviting company in your country.
- Duly filled visa application form
- Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site
- Proof of my leave approval from my employer
- Hotel bookings made for this trip.

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

\_\_\_\_\_ Date: Mar 13, 2023

*(Khalid)*

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