

To,

Consulate of Iceland

48 Kooyongkoot Rd, Hawthorn VIC
3122, Australia

Mar 14, 2023

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Subject: Approval of my Transit Visa with Icelandic Consulate

Dear Sir/Madam,

I would like to visit Iceland for transit between Sep 10, 2023 and Sep 11, 2023 .

Travel Purpose: Visiting

As Australia citizen, I need to get a Transit Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at Coles Group as Audit I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Icelandic consulate website.

Please find enclosed the following documents to support my Transit Visa application :

- **Attested bank statement of last 6 months**
- **Proof of Invitation from my host**
- **Proof of my leave approval from my employer**
- **Hotel bookings made for this trip.**
- **My employment contract**
- **Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site**

- **A valid visa to my destination country**
- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**
- **Photos as per visa specification**
- **Flight ticket to the final country I am travelling**
- **My latest ITR which have been filed till date**
- **Duly filled visa application form**
- **Original and copy of my passport with minimum 6 months validity**

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Mar 14, 2023

(Ethan)

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