

To,

Consulate of Latvia

8HMV+PC3, Kampala, Uganda

Mar 11, 2023

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Subject: Approval of my Transit Visa with Latvian Consulate

Dear Sir/Madam,

I would like to visit Latvia for transit between Aug 21, 2023 and Aug 22, 2023 .

Travel Purpose: Visiting

As Uganda citizen, I need to get a Transit Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at Coseke Limited as Product Manager I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Latvian consulate website.

Please find enclosed the following documents to support my Transit Visa application :

- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**
- **My employment contract**
- **Proof of Invitation from my host**
- **Attested bank statement of last 6 months**
- **A valid visa to my destination country**
- **Original and copy of my passport with minimum 6 months validity**

- Hotel bookings made for this trip.
- My latest ITR which have been filed till date
- Photos as per visa specification
- Proof of my leave approval from my employer
- Duly filled visa application form
- Flight ticket to the final country I am travelling
- Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Mar 11, 2023

(Kato)

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