

To,

Consulate of Latvia

350 Sparks St., Ottawa, ON K1R 7S8,
Canada

Mar 11, 2023

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Subject: Approval of my Visitor Visa with Latvian Consulate

Dear Sir/Madam,

I would like to visit Latvia for visiting between Sep 26, 2023 and Oct 3, 2023 .

Travel Purpose: Visiting purpose

As Canada citizen, I need to get a Visitor Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at Ericsson as Quality Engineer I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Latvian consulate website.

Please find enclosed the following documents to support my Visitor Visa application :

- **Hotel bookings made for this trip.**
- **My latest ITR which have been filed till date**
- **Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site**
- **Proof of my leave approval from my employer**
- **Proof of Invitation from my host**
- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**

- Photos as per visa specification
- Duly filled visa application form
- Original and copy of my passport with minimum 6 months validity
- Day-wise travel itinerary (mentioned above)
- My employment contract
- An official affidavit from a gazetted office provided by my host

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Mar 11, 2023

(Felix)

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