

To,

Consulate of Lithuania

World Trade Center, WTC West Tower,
Canal Row, Colombo, Sri Lanka

Mar 13, 2023

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Subject: Approval of my Visitor Visa with Lithuanian Consulate

Dear Sir/Madam,

I would like to visit Lithuania for visiting between Aug 1, 2023 and Aug 7, 2023 .

Travel Purpose: Visiting purpose

As Srilanka citizen, I need to get a Visitor Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at Etisalat as Project manager I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Lithuanian consulate website.

Please find enclosed the following documents to support my Visitor Visa application :

- **Day-wise travel itinerary (mentioned above)**
- **Original and copy of my passport with minimum 6 months validity**
- **Duly filled visa application form**
- **Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site**
- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**
- **An official affidavit from a gazetted office provided by my host**

- My latest ITR which have been filed till date
- Photos as per visa specification
- Proof of my leave approval from my employer
- My employment contract

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Mar 13, 2023

(Shreyansh)

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