

To,

Consulate of Lithuania

3 Chome-7-18 Motoazabu, Minato City,
Tokyo 106-0046, Japan

Mar 13, 2023

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Subject: Approval of my Work Visa with Lithuanian Consulate

Dear Sir/Madam,

I would like to visit Lithuania for employment between Oct 31, 2023 and Apr 15, 2024 .

Travel Purpose: To work

As Japan citizen, I need to get a Work Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Lithuanian consulate website.

Please find enclosed the following documents to support my Work Visa application :

- **Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site**
- **My employment contract from the company in your country**
- **Duly filled visa application form**
- **Two application forms as mentioned in the requirements**
- **Original and copy of my passport with minimum 6 months validity**
- **Photos as per visa specification**

- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Mar 13, 2023

(Haruto)

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