

To,

**Consulate of Luxembourg**

Plaza Damansara, No. 75-2, Bukit  
Damansara, 50490 Kuala Lumpur,  
Malaysia

**Mar 19, 2023**

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**Subject: Approval of my Transit Visa with Luxembourger Consulate**

Dear Sir/Madam,

I would like to visit Luxembourg for transit between Oct 1, 2023 and Oct 2, 2023 .

**Travel Purpose:** Visiting

As Malaysia citizen, I need to get a Transit Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at PPB Group as Chief Financial Officer I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Luxembourger consulate website.

Please find enclosed the following documents to support my Transit Visa application :

- **Flight ticket to the final country I am travelling**
- **Duly filled visa application form**
- **Proof of Invitation from my host**
- **Hotel bookings made for this trip.**
- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**
- **My employment contract**

- Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site
- Photos as per visa specification
- Attested bank statement of last 6 months
- A valid visa to my destination country
- Original and copy of my passport with minimum 6 months validity
- Proof of my leave approval from my employer
- My latest ITR which have been filed till date

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

\_\_\_\_\_ Date: Mar 19, 2023

*(Aqil)*

Ph : 58999632580

Email: [aqil29@gmail.com](mailto:aqil29@gmail.com)