

To,

Consulate of Malta

PRH2+3QX, Riverside Dr, Nairobi,
Kenya

Mar 28, 2023

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Subject: Approval of my Work Visa with Maltese Consulate

Dear Sir/Madam,

I would like to visit Malta for employment between Sep 2, 2023 and Mar 17, 2024 .

Travel Purpose: To work

As Kenya citizen, I need to get a Work Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at Mumias Sugar Company as Data Analyst My parent is sponsoring this trip for me

I am following the requirements as mentioned on the Maltese consulate website.

Please find enclosed the following documents to support my Work Visa application :

- **Hotel bookings made for this trip.**
- **Proof of Invitation from my host**
- **My employment contract**
- **Duly filled visa application form**
- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**
- **Original and copy of my passport with minimum 6 months validity**

- My latest ITR which have been filed till date
- My employment contract from the company in your country
- Fully paid round trip flight ticket
- Attested bank statement of last 6 months
- Two application forms as mentioned in the requirements
- Bank statement from my sponsorer for this trip.
- Photos as per visa specification
- Proof of my leave approval from my employer
- Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Mar 28, 2023

(Jaali)

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