

To,

**Consulate of Netherlands**

541 Orchard Road #13-01 Liat Towers  
238881, Singapore 238881

**Mar 4, 2023**

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**Subject: Approval of my Visitor Visa with Dutch Consulate**

Dear Sir/Madam,

I would like to visit Netherlands for visiting between Jul 29, 2023 and Aug 5, 2023 .

**Travel Purpose:** Visiting purpose

As Singapore citizen, I need to get a Visitor Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at The Zebra as Account Executive I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Dutch consulate website.

Please find enclosed the following documents to support my Visitor Visa application :

- **Proof of my leave approval from my employer**
- **Photos as per visa specification**
- **Original and copy of my passport with minimum 6 months validity**
- **My employment contract**
- **Day-wise travel itinerary (mentioned above)**
- **Duly filled visa application form**
- **An official affidavit from a gazetted office provided by my host**

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

\_\_\_\_\_ Date: Mar 4, 2023

*(James)*

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Email: [jam@gmail.com](mailto:jam@gmail.com)