

To,

Consulate of Slovakia

25 Bangkok Insurance Building S Sathon
Rd, Thung Maha Mek, Sathon, Bangkok
10120, Thailand

Mar 19, 2023

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Subject: Approval of my Business Visa with Slovakian Consulate

Dear Sir/Madam,

I would like to visit Slovakia for business between Oct 3, 2023 and Oct 7, 2023 .

Travel Purpose: Business meet

As Thailand citizen, I need to get a Business Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

- **Oct 3, 2023 : Financial goals**
- **Oct 4, 2023 : Growth goals**
- **Oct 5, 2023 : Employee development goals**
- **Oct 6, 2023 : Customer goals**
- **Oct 7, 2023 : Social goals**

I am currently working at CP ALL as CEO I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Slovakian consulate website.

Please find enclosed the following documents to support my Business Visa application :

- **Proof of my leave approval from my employer**
- **Attested bank statement of last 6 months**

- Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site
- Hotel bookings made for this trip.
- Original and copy of my passport with minimum 6 months validity
- My employment contract
- Invitation letter from the inviting company in your country.
- Photos as per visa specification
- Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.
- Duly filled visa application form
- Proof of Invitation from my host
- My latest ITR which have been filed till date
- Proof of a healthy business relationship between my company and the inviting company

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Mar 19, 2023

(Mongkut)

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