

To,

**Consulate of Slovakia**

Lex House, 17 Connaught Pl, Tyburnia,  
London W2 2ES, United Kingdom

**Mar 19, 2023**

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**Subject:** Approval of my Visitor Visa with Slovakian Consulate

Dear Sir/Madam,

I would like to visit Slovakia for visiting between Sep 22, 2023 and Sep 28, 2023 .

**Travel Purpose:** Visiting

As United Kingdom citizen, I need to get a Visitor Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at Hanson as Manager I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Slovakian consulate website.

Please find enclosed the following documents to support my Visitor Visa application :

- My latest ITR which have been filed till date
- My employment contract
- Original and copy of my passport with minimum 6 months validity
- Photos as per visa specification
- Day-wise travel itinerary (mentioned above)
- Bank statement from my sponsorer for this trip.
- Hotel bookings made for this trip.

- Proof of my leave approval from my employer
- An official affidavit from a gazetted office provided by my host
- Fully paid round trip flight ticket
- Duly filled visa application form
- Attested bank statement of last 6 months
- Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site
- Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

\_\_\_\_\_ Date: Mar 19, 2023

( *Wallace* )

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