

To,

Consulate of Sweden

1 Road No 51, Dhaka 1212, Bangladesh

Mar 10, 2023

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Subject: Approval of my Work Visa with Swedish Consulate

Dear Sir/Madam,

I would like to visit Sweden for employment between Oct 10, 2023 and Mar 28, 2024 .

Travel Purpose: To work

As Bangladesh citizen, I need to get a Work Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at Expeditors Ltd as Account Manager I am the bearer of the expense of this trip

I am following the requirements as mentioned on the Swedish consulate website.

Please find enclosed the following documents to support my Work Visa application :

- **Original and copy of my passport with minimum 6 months validity**
- **My employment contract**
- **Proof of my leave approval from my employer**
- **Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site**
- **Two application forms as mentioned in the requirements**
- **Photos as per visa specification**

- My latest ITR which have been filed till date
- My employment contract from the company in your country
- Duly filled visa application form
- Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Mar 10, 2023

(Rajiv)

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