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To,

**Consulate of Mexico**

752/5 Baseline Rd, Colombo 00900, Sri  
Lanka

**Apr 12, 2023**

**Subject: Approval of my Work Visa with mexican Consulate**

Dear Sir/Madam,

I would like to visit Mexico for employment between Aug 21, 2023 and Feb 25, 2024 .

**Travel Purpose:** To work

As Srilanka citizen, I need to get a Work Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at AIA Group as Marketing Executive My parent is sponsoring this trip for me

I am following the requirements as mentioned on the mexican consulate website.

Please find enclosed the following documents to support my Work Visa application :

- **Proof of my leave approval from my employer**
- **Original and copy of my passport with minimum 6 months validity**
- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**
- **Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site**
- **Proof of Invitation from my host**
- **Two application forms as mentioned in the requirements**

- Photos as per visa specification
- My employment contract from the company in your country
- My latest ITR which have been filed till date
- My employment contract
- Hotel bookings made for this trip.
- Duly filled visa application form

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

\_\_\_\_\_ Date: Apr 12, 2023

*(Atharv)*

Ph : 29634708123

Email: [atharv@gmail.com](mailto:atharv@gmail.com)