

To,

Consulate of United Kingdom

Colombo 00700, Sri Lanka

Apr 11, 2023

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Subject: Approval of my Transit Visa with UK Consulate

Dear Sir/Madam,

I would like to visit United Kingdom for transit between Aug 30, 2023 and Aug 31, 2023 .

Travel Purpose: Visiting

As Srilanka citizen, I need to get a Transit Visa for the same. This would explain the details of my trip and make a case for the issuance of my visa.

I am currently working at Green Impressions as Marketing Head I am the bearer of the expense of this trip

I am following the requirements as mentioned on the UK consulate website.

Please find enclosed the following documents to support my Transit Visa application :

- **Flight itinerary from an agent. The itinerary will be ticketed once visa is approved.**
- **Photos as per visa specification**
- **A valid visa to my destination country**
- **My latest ITR which have been filed till date**
- **Proof of Invitation from my host**
- **Duly filled visa application form**

- Original and copy of my passport with minimum 6 months validity
- Bank statement from my sponsorer for this trip.
- Hotel bookings made for this trip.
- My employment contract
- Attested bank statement of last 6 months
- Flight ticket to the final country I am travelling
- Proof of my leave approval from my employer
- Travel Insurance for the duration of my stay as per visa specifications mentioned on the consulate site
- Fully paid round trip flight ticket

I trust you will find that everything is in order. If you need to contact me for further clarification or additional details on my application my details are below.

I look forward to hearing from you.

Sincerely,

_____ Date: Apr 11, 2023

(Ahan)

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